

1	<p>The Chair, Jennifer Pelvin welcomed all for attending, thanked them for their time and asked each person to introduce themselves.</p>
2	<p><b>ADMINISTRATIVE ACTIVITIES</b></p> <p><u>Apologies.</u> The apologies as listed above were noted.</p> <p><u>Minutes of the Meeting held 8<sup>th</sup> August 2018</u> Members by consensus noted the minutes of the last meeting held 8<sup>th</sup> August 2018.</p> <p><u>Member Reports</u> The member reports as tabled were taken as read.</p> <p><u>Future Meeting Schedule</u> The meeting schedule for 2019 was advised.</p> <p style="padding-left: 40px;">Wednesday 20 March – AGM &amp; Members Meeting – Michael Woodhouse Wednesday 29 May – EC &amp; Board Meeting – Heather Simpson Wednesday 21 August – EC &amp; Board Meeting Wednesday 20 November – EC &amp; Board Meeting</p>
	<p><b><u>EXECUTIVE UPDATE</u></b></p> <p>The following current items were discussed with members</p> <p><u>AHANZ Member Survey Results</u> Members were thanked for participating in the recent members survey and encouraged to provide feedback and ideas by using the contact us tab on the AHANZ website.</p> <p><b>Key points from the survey were noted</b></p> <ol style="list-style-type: none"> <li>1. Members were aware of AHANZ advocacy through submissions</li> <li>2. All members support submission to Health &amp; Disability System Review</li> <li>3. Less than half the members will contribute to the review</li> <li>4. Support for PHA and Federation Membership was 100%</li> <li>5. Majority support for four meetings per year</li> <li>6. Less than 30% support for the Facebook page</li> <li>7. Website currently underutilised</li> </ol> <p><b>Issues facing association members from the survey were discussed and agreed</b></p> <ol style="list-style-type: none"> <li>1. Strong desire for AHANZ to play a continued role in advocacy on funding, equity and workforce planning</li> <li>2. Particular note of issue pertaining to regulated and self-regulated workforces, it was agreed that further discussion should be held with self-regulating members in the new year.</li> </ol> <p>Update of Primary Health Alliance and Federation of Primary Health Care</p>

Jennifer reported that she and Naaznin will be attending the 7th of December meeting in Tauranga. The issue of diversity on the PHA Board has been raised with the Chair and will be discussed at the meeting. Arish Naresh has been accepted as a member of the Federation Board and will be attending his first meeting on Wednesday the 15th of November 2018.

Philip Grant Establishment Project Manager, Federation of Primary Health Care and Chief Executive Primary Health Alliance of the Primary Health Alliance.  
Philip addressed the meeting and gave a comprehensive overview and update of the history and future activities of both organisation.

#### GUEST PRESENTATION

Dr Andy Phillips is currently in an acting role as Te Tumuaki O Te Puni Tumatawhanui | Executive Director of Health Improvement and Equity. For the past nineteen years Andy has been developing and implementing innovative frameworks to support clinicians to build better relationships with patients. He spoke on Relationship Centered Practice.

#### OTHER BUSINESS

It was noted:

- The administrative arrangements of Chair and Admin support will be undertaken by Butler Pelvin & Associates until March 2019.
- The role of Clinical Lead Allied Health had been disestablished under an ACC restructure.
- Members were urged to consider nominating for the Executive Committee at the March AGM.

Meeting closed: 4.00 pm